Members Present: Barry Baker, Chair (UCF), Rebecca Bichel (FSU), Jim Corey (FCLA), Antonie Downs (FIU), Shirley Hallblade (UNF), John Ingram (UF), Kathy Miller (FGCU), Bill Miller (FAU), Joan Pelland (NCF), Derrie Perez (USF), Dana Sally (UWF) and Richard Madaus (CCLA)

1. The agenda was approved as circulated.

2. Minutes of the December 7, 2006, meeting were approved as distributed.

3. The following schedule of meetings were approved:
   - June 1, 2007 – FIU, Miami
   - September 14, 2007 – FAU, Boca Raton
   - December 7, 2007 – Florida Gulf Coast, Ft. Myers with CCLA
   - March 7, 2008 – University of Central Florida, Orlando
   - June 6, 2008 – Florida State University, Tallahassee

4. Report of the FCLA Director. Jim Corey highlighted from his written report:
   - Budget & Planning – The 2007/08 LBR was not recommended by the Governor.
   - COOP continues to be developed.
   - NOTIS System comments – Authority updates will continue on NOTIS for all SUS libraries until Aleph authority improvements are ready; V. 18 should help. FCLA is spending $200,000 annually to keep NOTIS up so the plan is to continue narrowing the uses of and need for NOTIS; stopping Z39.50 access is next. Shirley Hallblade said a new person at UNF with heavy authorities background might be helpful; Barry Baker will contact TSPC about leading a discussion on authorities issues at the May/June meeting – including a tutorial on issues of authority control and discussion of differences of V.15 and V. 18. CSUL committees are being asked to help plan for eventual NOTIS shutdown.
   - Verde Update – Ex Libris’ goal is to combine Verde with SFX in next release of Verde, sometime within the next year.
   - Endeca – Key to going live will be patron-initiated services. Richard Madaus (CCLA) noted that each SUS library can now see its own version of Endeca. Jim Corey noted that he needs OPAC subcommittee to set priorities for Endeca and the committee is working on it. FCLA created a blog for communicating status to SUL constituents; Jim Corey also noted we are getting real time circulation data from Aleph for display in Endeca.
   - Patron loads – FCLA updated patron load documentation and requirements for all institutions to move to the Aleph PLIF format for V. 18; some (computer
centers) are still sending patron data in NOTIS format but Aleph needs in a different format; FCLA staff are working on this with the campuses.

- Data Warehouse – FCLA is creating another DW table for call numbers; also created a DW table of Aleph Authority Headings to aid authority processing - one of steps necessary to move from authority work from NOTIS to Aleph.
- Security of patron data update – From a meeting Jim Corey attended with campus CIO’s – even with Personal Identifying Information (PII) there are security concerns. Trying to tighten this with secure FTP. Next will have sender encrypt data which will stay encrypted until opened. Working with each campus to set up at both ends. Will do for V. 18.
- V. 18 Upgrade – Have converted files from 15.5 to v.18 for the Phase 1 libraries (UF, UNF, UWF) and turned them over to the libraries; now they will have four months to test; the Phase 1s will go live in July.
- Florida Digital Archive – The FDA was audited in January by the UK Digital Curation Centre’s Pilot Audit Programme.

5. Joint Use Facilities Workgroup [The group would have representatives from FAU, FSU, UCF, and UWF] – Richard Madaus reported that CCLA will prepare a survey to inventory facilities. In the larger picture, there should be a stronger joint collaboration through Endeca. “Collaborative Ventures” group will be established with joint membership of FCLA and CSUL. Will try to set up this summer made of main officers of each group.


7. Report of the CCLA Director. Richard Madaus highlighted his written report:
   - During January’s American Library Association Midwinter Conference, Ex Libris announced that CCLA has become a Charter Customer for the Ex Libris’ emerging discovery tool, Primo.
   - CCLA is one of six customers nationwide selected by Ex Libris to participate as an early adopter of their MetaLib version 4.0 software.
   - Planning has begun for the upgrade of LINCC’s library management software to Aleph version 18. The enhanced software is currently anticipated for activation in LINCC in December 2007.
   - LINCC libraries continue to benefit from the new LINCC Interlibrary Loan (ILL) module. Requires central bibliographic records (as currently in LINCC) unless the ISO protocol is used to connect with other ILL systems. CCLA continues to work with SunGard Availability Services on a LINCC disaster recovery plan.
   - The Library Subcommittee of the Community College Funding Formula Committee will host a half-day workshop at CCLA on April 5, 2007, to review and discuss the library components of the Community College Funding Formula.

The Board requested an electronic copy of the CCLA report to include with the minutes.

8. Adjourned at 11:10am