

STATE UNIVERSITY SYSTEM OF FLORIDA
ELECTRONIC COLLECTION DEVELOPMENT PROGRAM

EVALUATION FORM --May 7, 1996

Action under review:

Addition []
Evaluation for cancellation []
Evaluation of delivery method []
Evaluation for retention []

Electronic resource evaluated: _____

Date: _____

Contact:

Name: _____

Institution: _____

Address: _____

Email: _____

Telephone: _____

Brief file description:

Is an authority file integral to the successful use of this resource? [yes/no] _____

Indicate the content type of the electronic resource:

Citation _____

Citations with abstracts _____

Full-text _____

Images _____

Multimedia _____

Moving images _____

Numeric _____

Sound _____

Other (describe) _____

Is this resource currently available through the SUS Electronic Collections? _____

If yes, in what format(s) is the information currently delivered on the campus?

Images _____

Moving Images _____

Multimedia _____

Sound _____

Text _____

If yes, for how long has the Electronic resource been available? _____

If yes, attach the latest aggregated FCLA user data available.

If no, list any SUS Libraries which own or which make the resource available and attach any user data available:

Define and describe either the current or anticipated the primary user group(s) for this resource (undergraduate level , social sciences; graduate level, engineering, etc.).

Approximately how many SUS students and faculty does the primary user group(s) contain?

CONTENT AND JUSTIFICATION

1. If this resource is currently available to the SUS, rank the electronic resource's content, including its chronological and geographic coverage and language, relative to how well it conforms to the SUS's expectations when purchased, with 10 equaling the highest conformity and 1 equaling the least

_____.

Comment (please refer to the evaluation form completed for the addition of the resource and explain the specific areas of strength or weakness in which the resource does not meet expectations):

What evidence is your judgment based on?

2. If this resource is not currently available to the SUS, rank the electronic resource's content, including its chronological and geographic coverage and language, with 10 equaling excellent and 1 equaling poor _____

Comment (please explain your ranking):

What evidence is your judgment based on?

3. Rank the content against materials in non-electronic formats, if any, with 10 meaning better than most and 1 meaning inferior to most _____

Explain your rating and list the titles compared:

4. Rank the ease, either actual or anticipated, with which the resource is used, with 10 equaling "easy and intuitive" and 1 equaling "requires significant hands on training." _____

Comment (please include information about ease or difficulty encountered in using this resource and whether this information is from your own experience or comment from others):

5. Rank the file's integration with SUS academic program(s), with 10 equaling a high correlation (i.e., content and need are well balanced) and 1 equaling limited correlation. _____ (i.e., content will answer few needs within the program).

Comment: (evaluate whether the resource meets or will meet SUS academic program needs)

List the academic research and instruction programs which need access to the information contained in this resource?

List the SUS institutions which support these academic programs:

6. Rank the file's overlap with resources already available in the SUS Electronic Collection, with 10 equaling no overlap and 1 equaling substantial overlap. _____

List the resource(s) which overlap content.

7. Supposing funds are available, would you acquire or retain this resource in its current format today? (yes or no) _____?

If yes, do you recommend the resource be retained in its current format (yes or no) _____?

If no, what format do you recommend?

Mainframe _____

CD-ROM _____

Client/server via Internet _____

Other _____

Please explain other or comment on the delivery system proposed:

DISTRIBUTION

TECHNOLOGY

1. If the resource is currently available in the SUS Electronic collection, rank the effectiveness of the technology used to deliver the electronic resource to the user, with 10 equaling excellent and 1 equaling not effective. _____

Comment on storage, hardware, software and connectivity issues or problems encountered or anticipated.

Would another delivery system prove more effective? Check the preferred delivery system.

Mainframe _____
 CD-ROM _____
 Client/server via Internet _____
 Other _____

Please explain other or comment on the delivery system proposed:

What evidence forms the basis for your recommendation?

LICENSES (please attach a copy of the current license which should be available from FCLA or the vendor)

1. How many simultaneous users are allowed by the current license? _____

Are the current distribution/licensing rights effective? (yes or no) _____

If the file is retained or acquired, the license should provide for how many simultaneous users? _____

Comment: If the file is now active in the SUS collection, list any changes you would recommend in the current licensing/distribution agreement; e.g. increasing or decreasing the number or simultaneous

users; permitting more generous downloads, etc. If the file is being evaluated for purchase, comment on your recommendation for the number of simultaneous users.

SERVICES

1. If the resource is already held in the SUS collection, list SUS libraries that have not cataloged the title.

2. If the resource is proposed for purchase, indicate whether cataloging copy is available? (yes/no)
_____.

If yes, where is the obtainable record copy available _____

3. Rank the effectiveness of the resource's integration into the library's public service program, with 10 equaling most effective and used all the time and 1 equaling not used and not effective.

Comment should include whether the resource has changed staffing patterns, staff and user training programs, resulted in development of user aids, and whether the file has had a specific impact on ILL or document delivery services.

4. Is the resource archived?(yes or no) _____

Do you recommend the resource be archived locally? (yes or no) _____

If yes, identify preservation strategies.

COST/BENEFIT:

If the resource is already in the SUS collection, how much does it cost? \$ _____

If the resource is proposed for purchase, what is the anticipated cost? \$ _____

Where did you obtain cost information? _____

What is the anticipated average annual cost percentage increase for the resource? _____%

What is percentage increase in price during the past 5 years? _____%

Rank your opinion regarding the cost of the file, with 10 equaling excellent value and 1 equaling not worth it. _____

What is the basis for your ranking?

How much would the file have to cost before you would change your purchase recommendation
\$ _____

RECOMMENDATION:

Rank either the purchase or retention of the file, with 10 equaling "most important and vital" and 1 equaling "do not purchase or retain." _____

Indicate whether an authority file attached to this resource should be delivered to users?
[yes/no] _____

Rank the priority you give having the authority file released with the resource, with 10 equalling "vital" and 0 equaling "not important." _____

Comment on the rank you awarded:

Please comment on this evaluation process. Please comment on the evidence you found available and, especially, the type of evidence you could have used if it had been available.

