

Cataloging Questions

1. Does the system support MARC standard cataloging functions in a Windows 95 (or later) environment? Is there a commitment to maintain both compatibility upgrades to platform software and to incorporate MARC format changes in a timely manner?
2. Does the system support Z39.50, enabling searching, record transfers, copy and pasting across diverse systems and catalog databases?
3. Is the system capable of uploading/copying/transferring records from and to a variety of vendors, including commercial book vendors, OCLC, RLIN, other libraries, screening for duplicates, using standard control numbers, such as OCLC number, ISBN, LCCN and/or ISSN? Can these records be transferred individually and in batches? Are records available virtually instantly? Describe.
4. Does the system allow easy editing of MARC records, including, but not limited to, cut and paste features, deriving from existing records? Does the system allow easy inputting of new records? Is the system committed to adapting to innovative methods of inputting: scanning, voice recognition, etc. as they develop in the marketplace? Describe. DoED
5. Does the system allow easily created and edited macros, keyboard mapping of those macros, and other often repeated functions; the ability to create templates for often used formats?
6. Does the system support a wide variety of search capabilities, including: author, relator, title, keyword, call number (LC, Dewey, accession style, SuDoc, etc), subject, the ability to limit by "type" of subject, e.g. MESH; perhaps author/title; with ability to limit by format, date, location, including sublocation, language, etc.? Describe.
7. Is the system capable of configuring the display of MARC tags in the order we prefer, both in technical mode and the OPAC? Can different institution groups use different display arrangements?
8. Does the system provide integrated authority control? This includes validating authoritative terms on bibliographic records with existing authority records, automatic claiming of authority records, interacting with the LC authority file, the ability to load LC authority records in a timely manner, conflict detection reports, global heading changes, etc.? Is the system capable of batch searching a record or group of bibliographic and/or authority records against the internal or external authority file, then producing a report of problems?
9. Does the system provide any call number validation? Describe.
10. Does the system support linking from the catalog record to Internet resources via the 856 field?

11. Does the system support UNICODE, or otherwise support non-Roman languages, diacritics, and special characters in the OPAC and for catalog inputting/editing?
12. Does the system provide a label printing option?
13. Does the system provide statistics gathering report options that can be user defined by date, location, sublocation, item count, cataloging source, etc.?