Present: Dale Canelas [chair], Barry Baker, Jim Corey, Andy Farkas, Kathy Hoeth, Althea Jenkins, Richard Madaus, Bill Miller, Larry Miller, Grady Morein, Joan Pelland, Derrie Perez, Lauren Sapp.

1. The agenda was approved as distributed.

2. The minutes of September 6, 2002 were approved as distributed.

3. Schedule next meetings. December 4-5, 2003 in Miami at FIU was accepted. It was noted that this will be the joint university/community college meeting and that the SULC will make the arrangements.

4. The Report of the ECC was approved.

5. Report on the Aleph Implementation Steering Committee (AISC). The task forces completed the work on indexing and on the initial OPAC design. Kathy noted that AISC members did excellent work and discovered a great deal of common ground. Detailed reports have been posted to the website.

6. Report of the FCLA Director. Jim provided a report to the Board which was accepted with discussion, including information from the November 18-20, 2002, Joint Meeting.

7. Report of the State Librarian. Barratt sent his greetings and a message that he and his staff were detained in Tallahassee on transition of governance issues.

8. Report of the CCLA Director. Richard provided a written report which the Board accepted with discussion. CCLA is dealing with Aleph issues and planning similar in nature to those of FCLA. Richard noted that CCLA is beginning to realize that they will not have single ADM as the implementation is more complex than imagined. Some items in the contract are under negotiation as a result of a greater knowledge now about ExLibris. February 13th there will be the ribbon-cutting event at the new CCLA offices at 10:30am.

2/2/2003 4:17 PM
1. Agreement on Agenda  [Approval – 5 minutes]

2. Minutes of Sept. 6, 2002  [Approval – 5 minutes]  (Background #2, p. 2)

3. Schedule next meetings  [Approval – 5 minutes]
   March 7, 2003 in Boca Raton at FAU
   June 13, 2003 in Pensacola at UWF
   September 5, 2003 in Tampa at USF
   December 5, 2003 in Miami at FIU (Jt Mtg w/ CC’s; SUL to arrange)

4. Report of the ECC  [Action – 30 minutes]  (Background #4, pp.5-8)
   Approve the recommendations of the ECC

   Report on the Aleph Implementation Steering Committee  [Information -- 10 minutes]  Kathy

5. Report of the FCLA Director  [Information – 45 minutes]  (Background #5)
   Jim

9. Report of the State Librarian  [Information – 10 minutes]  Barratt Wilkins

1. The agenda was approved. Items from yesterday’s SUL meeting (#14 d. “Digital Library Issues,” 14. e. “SPARC” & 14. g. Wireless/Laptops) were added to the agenda. The SPARC issue may be tabled if time runs out. Debra Sears represented the State Library.

2. The minutes of the meeting of June 6, 2002 were approved with modifications.

3. Schedule of next meetings. There was discussion of December 2002 and 2003 meetings. The 2002 meeting conflicts with CNI and may conflict in 2003. Jim Corey asked for reconsideration of dates as is possible. The September 2003 meeting will be held in Tampa.

4. Report on the ALEPH Implementation Steering Committee (AISC) – AISC will meet again on October 2. Functional sub-groups have been appointed for indexing and OPAC. Data conversion programming continues. UF & UNF are looking at data and providing feedback to FCLA.

5. Report of the FCLA Director – Report, attached to the agenda was discussed and accepted.
   Corrections:
   • NetLibrary II – all backloads are finished
   • RLG backlog – almost complete sending 150K/wk
   • Created FAMU Law Library processing unit
   Additions:
   • USF has asked to tape load invoices for EBSCO & Harrasowitz
   • NOTIS work may be delayed, please hold off if possible until new LMS in place
   • ECC cancellations in next 4-6 weeks, any overage will be shared among institutions based on FTE as published in “Budget Allocation Book” of July 2002, pg. 44.
   • ERP (Enterprise Resources Planning) – FCLA will accept NOTIS format and convert it to Aleph. FCLA will send data in NOTIS format. Ultimately and preferably all will be changed to ALEPH.

6. Union Catalog of ETD’s and [(14d) from SUL Agenda] Digital Library Issues.
   Union Catalog – The DSPC has discussed a union catalog but has not been charged with working on ETDs. The SULC agreed to set up a
separate “ETD Planning Task Force.” Names for Task Force membership are to be sent to Dale. FSU, USF, UF, FIU and UCF are all interested in participating in the Task Force; UWF and FCGU may be later.

**Digital Library Issues** – The FCLA approach to digital library issues has been pragmatic (i.e., what can be accomplished with resources available) but FCLA has started looking at issues beyond scanning texts, photographs and maps. Audio is probably next with video later. FCLA will take direction from SUL priorities and sees audio with its potential for oral histories.

7. **FCLA Status in the new DCU** – Jim indicated that the Council of Educational Policy, Research, and Innovation (CEPRI) [the old PEPC] is studying “centers.” FCLA is a production shop not a research institute. Jim continues to suggest that FCLA be taken out of the “centers” structure. Jim will keep us appraised.

8. **FCLA Support for Affiliated Libraries** – Discussion on the issue focused on the probable need for a formal consideration of such library arrangements. Besides needing to codify terms and conditions, Jim suggested SULC/FCLA look at services at joint-use facilities and determine what we might do to provide better services in the future.

9. **Report of the State Librarian** – Debra brought greetings from Barratt who was on the road discussing the long-range plan and virtual library. It appears that implementation will be somewhat slower than hoped. There are changes in LSTA funds expected in October. The State Library plans a decision in October and access in January2003 of licensed databases for public libraries. The State Library is working with OCLC on a 9-month project and is seeking libraries to receive training and provide OCLC with parameters for a state Union Catalog; Mark Flynn at the State Library is coordinating. Volunteers are needed by September 20th. Debra did not know whether this would be a virtual or a physical Union Catalog. OCLC is proposing an identifiable Florida subset, which could be further divided by public library, medical library, etc. OCLC has not done this before; it is a prototype. Derrie and Dale will check with their staff about impact on services. Barratt made a 45-minute presentation to state officials regarding the State Library. He is waiting to hear if there will be changes. A zero-based budget approach is now required by the Governor’s office. In the meantime, asbestos abatement is to begin in the state library building this Fall. MyFlorida.com now includes Ask-A-Librarian and the service use has quadrupled.

10. **CCLA** is also experiencing questions about its relationship with Tallahassee Community College (TCC). There has been discussion about moving CCLA into TCC for budgeting purposes. Per FTE funding dropped from $8.11 to $6.07 for CCLA this year; the CCLA budget request for 2003/04 ($2.91 million) is for databases only; no additional operating
requested. There have been some staff changes at CCLA; Diane Davis resigned; Mike Ryan will step in as project leader for ALEPH implementation. CCLA’s SFX training will occur in the next 2 weeks, MetaLib in October. It is CCLA’s intent to move from SiteSearch in March.

Richard raised a concern for future discussion relating to joint SUS/CC libraries in light of the new system. We still need to learn more about Aleph and MetaLib/SFX for the technical aspects, there are policy and service level issues that will still need to be more fully explored and documented in order for the technical, operational, and administrative aspects of joint service areas to be in alignment.

**Added agenda items:**

- **+14. g. Wireless/Laptops** (moved from SULC) - FIU forms were distributed. UCF also does wireless and laptops, which are not allowed out of the building. However, their wireless actually works outside. They have not had any problems. FAMU is going to do something similar to UCF. FGCU has wireless and loans netcards. UWF will have wireless soon. FIU is doing both. UCF is experimenting with wireless desktops. Softwares mentioned were "Go Back", Deep Freeze, and Centurion.

There was no time to discuss DLLI this time.
Electronic Collections Committee Report to the Directors
22 November 2002
Submitted by Athena Hoeppner, Chair, ECC

Action Items

1. **FCLA SUL Database Subscriptions.** The ECC recommends the following actions regarding FCLA database subscriptions. Please see the attached spreadsheet for renewal cost and other budget details.

   **Renew:**
   a. ABC-CLIO: American History and Life and Historical Abstracts
   b. APA PsycInfo
   c. Bowker’s BIP +Reviews and Ulrich’s
   d. CSA Package (minus epsyche)
   e. Ei Compendex Plus
   f. ERIC
   g. RILM in FirstSearch
   h. Gale Package (minus Informé and Custom Newspapers)
   i. INSPEC in Science Direct
   j. LexisNexis Academic and Congressional
   k. ProQuest: African American Biographical Database, ABI/Inform, CJPI, Ethnic NewsWatch, GenderWatch, and Wall Street Journal
   l. S&P NetAdvantage
   m. RLG AMICO
   n. LCSH/NAF and MARCHIVE

   **Change:**
   a. *LexisNexis Statistical.* Subscribe via SOLINET license. The annual subscription price is $82,000, $15,000 less than the renewal price quoted for FCLA. The SOLINET subscription is period is based on a fiscal year. As a result, FCLA will pay a prorated price of $41,000 for the subscription through the end of the Fiscal Year, in July. Because we are only paying for half a year, we eliminate $56,000 from our current spending. We will need to pay the full subscription price in the new fiscal year. (saving $56,000)
   b. *RLG Eureka/Citadel.* Reduce simultaneous users from 12 to10. (saving $18,000)

   **Drop:**
   a. CSA epsyche (saving $63,000)
   b. Chemical Abstracts, Student Edition, FirstSearch (saving $72,000)
   c. Gale Informé, Custom Newspapers (saving $76,000)
   d. ISI Current Content Connect (saving $150,000)
   e. RLG Archival Resources (saving $16,300)
   f. CRL (saving $4,500)
Budget Summary

1. The ECC budget has gone through many phases during the last quarter. In September, we learned that the ECC would need to address a budget shortfall approaching $480,000, resulting from decreased allocations for electronic resources, growth in our FTE, and increased license fees. After a month of renegotiating licenses, changing vendors, and selecting database to drop, we estimated a balance of approximately $59. Our unallocated funds increased by an additional $20,874 when Gale secured the State Virtual Library contract (details below).

2. During our recent meeting in Gainesville, we changed our database renewal plans and now show $8,752 in unallocated funds. We are working on contingency plans to spend the remaining balance and to avoid being caught unprepared for any budget changes between now and the end of the year.
   a. Gale Credit. We received a 20% credit for databases that overlap the State Virtual Library license:
      - InfoTrac OneFile (includes all periodicals) $43,689
      - Health & Wellness Resource Center $22,942
      - Business & Company Resource Center $37,739

Database Issues

1. FirstSearch.
   a. The ECC has repurposed DLLI funds to switch from FirstSearch to less expensive vendors (savings applied to FirstSearch package cost increases):
      - MLA, Business & Industry, Contemporary Women’s Issues to Gale
      - CINAHL, EconLit to EBSCOhost
      - Dissertation Abstracts to ProQuest
   b. We are removing databases from FirstSearch that are duplicated in our other subscriptions:
      - Agricola (duplicated in CSA),
      - BIP (duplicated in Bowker),
      - Biology Digest (duplicated in CSA),
      - PsycFirst (duplicated by PsycINFO)
      - Internet and Personal Computing (duplicated in CSA).

2. Wilson Databases in FirstSearch. The ECC had hoped to take advantage of a proposal from Wilson, mentioned in the last Report. FCLA would have dropped Wilson access in FirstSearch to subscribe directly from Wilson. Unfortunately, if FCLA were to pull out of the FirstSearch, CCLA’s costs would increase dramatically. CCLA and FCLA face an aggregate cost of $289,624 to renew Wilson content in FirstSearch. However, the individual prices for CCLA and FCLA add up to $402,050

3. LCSH/NAF and MARCHIVE. The ECC had planned to recommend shifting cost of LCSH/NAF and MARCHIVE from the database budget. Given new funds information and uncertainties in the bill-back process for the year, we now recommend continuing to pay for these tools with database funds.
4. **Subconsortial Renewals.** Some of the Universities intend to purchase some of the databases that the ECC selected to drop due to the budget shortfall. Ken Wells (FCLA) has secured subconsortial quotes for epsyche, Chemical Abstracts Student Edition (FirstSearch), ISI Current Contents Connect, and RLG Archival Resources.

**Electronic Journals Issues**

John Ingram and Monica Metz-Wiseman have been negotiating renewal licenses with several e-journal vendors

1. **Kluwer, Blackwell, Oxford University Press.** All are all proceeding without major concerns. SULs need to review subscription lists for accuracy and respond to John or Monica so the invoice process can move forward.

2. **Wiley.** We will use this year to coordinate our subscriptions to minimize duplication and maximize coverage of Wiley titles. Our three-year license expires December 2003. The new license will likely give us shared access to the titles owned by one or more of the SULs.

3. **Elsevier.** John is the midst of negotiations with Elsevier. The latest offer was received November 18, 2002, covering access to Science Direct, Academic Press, and Harcourt Health Science. Decisions must be made at the institutional level regarding what Academic Press and Harcourt Health titles will remain as subscriptions. There will no longer be a cross access to these titles.

4. **ILL Provisions.** In licenses that will be negotiated in the future, we are pushing to remove language that prevents ILL from using email and other electronic means to fill requests.

**Other Items**

1. **ICOLC.** Michele Newberry and Athena Hoeppner attended the International Coalition of Library Consortia meeting in Nashville, TN in September.

2. **Meetings.** ECC continues to have monthly conference calls to discuss issues and products. We met Orlando on September 5th and 6th. EBSCO, Elsevier, Gale, Kluwer, Wilson attended to explain their products, licenses, or proposals. The group also attended the Joint Meeting, November 18th-20th. ECC members meet for an hour to finalize database renewal recommendations and the e-journal licenses, then held a joint meeting with the CMC.

3. **Committee Membership.** Kim Grohs joined the ECC to represent New College. Kitti Canepi left FGCU for a new position, leaving FGCU with no acting representative.

Current ECC members:

- Brenda Wright (FAMU)
- Michele Newberry (FCLA)
- Valerie Edwards (FIU)
- Anne Bardolph (FSU-Law)
- Kim Grohs (NCF)
- Rita Pellen (FAU)
- Unknown (FGCU)
- Roy Ziegler (FSU)
- Barbara Shear (FSU-Med)
- Athena Hoeppner (UCF)
John Ingram (UF)
Christopher Vallandingham (UF-Law)
Monica Metz-Wiseman (USF)
Peggy Toifel (UWF)
Peggy Hsu (UF-Health)
Sarah M. Philips (UNF)
Danny O'Neal (USF-Health)